

Committee: Equality Diversity & Inclusion Sub-Committee – For Information	Dated: 7 March 2023
Subject: Annual Review of Terms of Reference	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	N/A
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Deputy Town Clerk	For Information
Report author: Blair Stringman, Town Clerk’s Department	

Summary

As part of the implementation of the 2021 Governance Review, it was agreed that the cycle and process of annually reviewing the Terms of Reference of all Committees/Boards should be revised, to provide more time for Committees to consider and discuss changes before they are submitted to the Policy and Resources Committee. Therefore, this report was initially brought before the Informal Equality, Diversity & Inclusion Sub-Committee at its December meeting to allow time for proposed changes to be considered and developed at subsequent meetings.

Following Members approval at Corporate Services Committee and Policy and Resources Committee in January, the Terms of Reference are attached at appendix 1 to this report for information.

Recommendations

It is recommended that:

- Members note the terms of reference of the Equality, Diversity & Inclusion Sub-Committee

Appendices

- Appendix 1 – Terms of Reference 2022/23 – Equality, Diversity & Inclusion Sub-Committee.

Blair Stringman

Governance Officer

Town Clerk’s Department

E: Blair.Stringman@cityoflondon.gov.uk